

COMMITTEE AMENDMENT FORM

DATE: 11/25/08

COMMITTEE CITY UTILITIES

PAGE NUM. (S) 1

ORDINANCE I. D. #08-O-

SECTION (S)

RESOLUTION I. D. #08-R-2280

PARA. CAPTION, 1ST & 4TH WHEREAS
AND FINAL RESOLVE CLAUSE

AMENDS THE LEGISLATION BY CORRECTING THE FC NUMBER TO FC-6007000069 WHEREVER IT APPEARS IN THE LEGISLATION.

AND FURTHER AMENDS THE LEGISLATION BY DELETING TWO (2) ONE (1) YEAR RENEWAL OPTION TO THREE (3) ONE (1) YEAR RENEWAL OPTION

AMENDMENT DONE BY COUNCIL STAFF 11/25/08

BY CITY UTILITIES COMMITTEE

AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 1 WITH THOMAS CLEANING SERVICES D/B/A TURF CARE SERVICES FOR FC-6007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY-SEVEN THOUSAND, FOUR HUNDRED TWO DOLLARS AND TEN CENTS (\$297,402.10); THAT ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (CONSULTING / PROFESSIONAL SERVICES) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Thomas Cleaning Services d/b/a Turf Care Services for FC-6007000069, Annual Contract for Grounds Maintenance Services, pursuant to Resolution 08R0162; and

WHEREAS, the original term of the agreement was for one (1) year with three (3) one (1) year renewal options at the City's sole discretion; and

WHEREAS, Thomas Cleaning Services d/b/a Turf Care Services has performed the contracted services to the satisfaction of the Department of Watershed Management and the City; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that the City enter into Renewal Agreement No.1 with Thomas Cleaning Services d/b/a Turf Care Services for FC-6007000069, Annual Contract for Grounds Maintenance Services, in an amount not to exceed Two Hundred Ninety-Seven Thousand, Four Hundred Two Dollars and Ten Cents (\$297,402.10) .

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to enter Renewal Agreement No. 1 with Thomas Cleaning Services d/b/a Turf Care Services for FC-6007000069, Annual Contract for Grounds Maintenance Services, on behalf of the Department of Watershed Management in an amount not to exceed Two Hundred Ninety-Seven Thousand, Four Hundred Two Dollars and Ten Cents (\$297,402.10) .

BE IT FURTHER RESOLVED, that the term of Renewal Agreement No. 1 will be from April 25, 2009 through April 24, 2010.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Thomas Cleaning Services d/b/a Turf Care Services.

AND FINALLY BE IT RESOLVED, that all contracted work shall be charged to and paid from Fund Department Organization and Account Number 5051 (Water And Wastewater Revenue Fund 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Consulting / Professional Services) 4430000 (Treatment).

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

08- R -2280

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 1 WITH THOMAS CLEANING SERVICES D/B/A TURF CARE SERVICES FOR FC-60007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY-SEVEN THOUSAND, FOUR HUNDRED TWO DOLLARS AND TEN CENTS (\$297,402.10); THAT ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (CONSULTING / PROFESSIONAL SERVICES) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Thomas Cleaning Services d/b/a Turf Care Services for FC-60007000069, Annual Contract for Grounds Maintenance Services, pursuant to Resolution 08R0162; and

WHEREAS, the original term of the agreement was for one (1) year with two (2) one (1) year renewal options at the City's sole discretion; and

WHEREAS, Thomas Cleaning Services d/b/a Turf Care Services has performed the contracted services to the satisfaction of the Department of Watershed Management and the City; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that the City enter into Renewal Agreement No.1 with Thomas Cleaning Services d/b/a Turf Care Services for FC-60007000069, Annual Contract for Grounds Maintenance Services, in an amount not to exceed Two Hundred Ninety-Seven Thousand, Four Hundred Two Dollars and Ten Cents (\$297,402.10) .

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES that the Mayor is authorized to enter Renewal Agreement No. 1 with Thomas Cleaning Services d/b/a Turf Care Services for FC-60007000069, Annual Contract for Grounds Maintenance Services, on behalf of the Department of Watershed Management in an amount not to exceed Two Hundred Ninety-Seven Thousand, Four Hundred Two Dollars and Ten Cents (\$297,402.10) .

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approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered to Thomas Cleaning Services d/b/a Turf Care Services.

BE IT FINALLY RESOLVED, that all contracted work shall be charged to and paid from Fund Department Organization and Account Number 5051 (Water And Wastewater Revenue Fund 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Consulting / Professional Services) 4430000 (Treatment).

LEGISLATIVE SUMMARY
FC-6007000069, Annual Contract for Grounds
Maintenance Services (Renewal No. 1)

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 1 WITH THOMAS CLEANING SERVICES D/B/A TURF CARE SERVICES FOR FC-6007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY-SEVEN THOUSAND, FOUR HUNDRED TWO DOLLARS AND TEN CENTS (\$297,402.10); THAT ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (CONSULTING / PROFESSIONAL SERVICES) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Committee Meeting Date:	November 25, 2008
Council Meeting Date:	December 1, 2008
Legislation Title:	60007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES
Requesting Dept.:	Watershed Managment
Contract Type:	SERVICES-BID
Advertisement:	Atlanta Journal Constitution: 9/16/07 Web: 9/14/07
Bids/Proposals Due:	October 24, 2007
Invitations Mailed:	80
Bids/Proposals Received:	5
Bidders:	1. Southern Landscape Group, LLC (no bid bond/incorrect number of copies submitted)* 2. Ed Castro Landscaping, Inc. 3. Turf Care Services 4. Greenwood Group 5. WCC Landscaping (no bid bond submitted)*

*deemed non-responsive

Contractor: Thomas Cleaning Services d/b/a Turf Care Services

Estimated Value: \$297,402.10

Scope Summary: The scope of work will provide grounds maintenance services at various City facilities maintained by the Department of Watershed Management. Work will include: mowing, trimming, edging (metal edging blade), removal of leaves, sticks and debris from all grounds, paved areas, roofs, catch basins, and gutters.

Background: Original Agreement: 04/25/2008 – 04/24/2008

Evaluation Team: Representatives from the Department of Watershed Management and Office of Contract Compliance

Term of Contract: Period of one (1) year with three (3) one (1) year renewal options.

Fund Account Centers: 5051 (Water And Wastewater Revenue Fund 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Consulting / Professional Services) 4430000 (Treatment).

Prepared By: Mano Smith, Contracting Officer

Contact Number: (404) 330-6351



CITY OF ATLANTA
DEPT. OF PROCUREMENT

08 OCT 27 AM 9:08

SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

October 24, 2008

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

**RE: LEGISLATIVE REQUEST FOR
FC-6007000069, Annual Contract for Ground Maintenance Services
Renewal Agreement No. 1
Contractor: Thomas Cleaning Services, Inc. d/b/a Turf Care Services**

Please prepare appropriate legislation for **Cycle 19 (November 17, 2008)** to renew the above-referenced contract on behalf of the Department of Watershed Management.

All other terms, conditions, etc. shall remain the same. All funds shall be charged to and paid from **5051** (Water and Wastewater Revenue Fund) **170407** (DWM Drinking Water Facility Maintenance) **5222001** (Repair and Maintenance/Building) **4430000** (Water Administration) in the amount of **\$297,402.10**

If you have any questions concerning this matter, please feel free to contact Gwendolyn Carswell, Watershed Manager, at (404) 330-6331.

Your assistance in this matter is requested and appreciated.

/gjc

c: Sheila Pierce, DWM
Chris Hebbard, DW
Sammy Goodson, DWM
Cathy Martin, DOP
Mano Smith, DOP
Pati McMahon, DWM
Maisha Land-Wood, DWM
Gwendolyn J. Carswell, DWM
File



CITY OF ATLANTA
DEPT. OF PROCUREMENT

07 DEC 10 AM 11:38

CITY OF ATLANTA


Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director 
Mayor's Office of Contract Compliance

RE: Bid Recommendation for FC 6007000069, Annual Contract for Grounds
Maintenance Services

DATE: December 7, 2007

The Office of Contract Compliance has reviewed the three bids for minority and female business enterprise participation. All three bidders have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBEs as indicated below:

Greenwood Group

ARTEP	AABE 28%
Curvature Landscapes, Inc.	FBE 6%
Participation Total	34%

Turf Care

D & G Unique Cleaning Services	AABE 14%
MST Company	ABE 12%
Dream San, Inc.	FBE 4%
MH Michael Landscape Architects	FBE 2%
Eco-logical, Inc.	FBE 11%
Participation Total	43%

Ed Castro Landscape, Inc.

Standard Landscape, Inc.	AABE 41%
Curvature Landscapes, Inc.	FBE 8%
Participation Total	49%

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Mano A. Smith, DOP

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 1 WITH THOMAS CLEANING SERVICES D/B/A TURF CARE SERVICES FOR FC-60007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY-SEVEN THOUSAND, FOUR HUNDRED TWO DOLLARS AND TEN CENTS (\$297,402.10); THAT ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (CONSULTING / PROFESSIONAL SERVICES) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Council Meeting Date: November 13, 2008

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose legislation is authorize Renewal No. 1 under FC-6007000069, Annual Contract for Grounds Maintenance Services with Thomas Cleaning Services d/b/a Turf Care Services in the amount of \$297,402.10.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The purpose legislation is authorize Renewal No. 1 under FC-6007000069, Annual Contract for Grounds Maintenance Services with Thomas Cleaning Services d/b/a Turf Care Services in the amount of \$297,402.10.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** SERVICES
- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** ONE (1) YEAR WITH TWO (2) ONE-YEAR RENEWAL OPTIONS

4. Fund Account Center (Ex. Name and number): 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 4430000 (TREATMENT)

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: *Example: Local Assistance Grant)*

6. Fiscal Impact: \$297,402.10

Example: *This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.*

7. Method of Cost Recovery: WATER AND WASTEWATER REVENUE FUND

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Watershed Manager, ext. 6331.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____

Committee(s) of Purview: _____ City Utilities _____

Chief of Staff Deadline: _____ October 31, 2008 _____

Anticipated Committee Meeting Date(s): _____ November 11, 2008 _____

Anticipated Full Council Date: _____ November 17, 2008 _____

Legislative Counsel's Signature: _____

Commissioner Signature: _____ Robert J. Hunter _____ SC

Chief Procurement Officer Signature: _____ Adam Smith _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 1 WITH THOMAS CLEANING SERVICES D/B/A TURF CARE SERVICES FOR FC-60007000069, ANNUAL CONTRACT FOR GROUNDS MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY-SEVEN THOUSAND, FOUR HUNDRED TWO DOLLARS AND TEN CENTS (\$297,402.10); THAT ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER AND WASTEWATER REVENUE FUND 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222001 (CONSULTING / PROFESSIONAL SERVICES) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$297,402.10

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)